

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH**  
**BANKURA**

Memo No. 3625

Date: 07.09.2015

To

1. The District Magistrate, Bankura.
2. The ADM (ZP), Bankura
3. The Chief Medical Officer of Health, Bishnupur Health District, Bankura
4. The Dy. Superintendent of Police, Administration, Bankura.
5. The MSVP, BSMCH, Bankura
6. The OC (Health), Bankura
7. The Dy. CMOH-II, Bankura
8. The Dy. CMOH-II, Bishnupur Health District, Bankura.
9. The Superintendent, Bishnupur District Hospital, Bankura.
10. The BDO, Bankura-I Block, Bankura.
11. The BDO, Onda Block, Onda, Bankura.
12. The Principal, Bankura Christian College, Bankura.
13. The Principal, Ramananda College, Bishnupur, Bankura.
14. The ACMOH (Sadar), Bankura
15. The ACMOH (Bishnupur), Bankura.
16. The ACMOH (Khatra), Bankura.
17. The District Inspector of Schools (Secondary), Bankura.
18. The District Inspector of Schools (Primary), Bankura.
19. The Commercial Tax Officer, Bankura.
20. The Headmaster, Banga Vidyalaya, P.O. & Dt. Bankura.
21. The Headmaster, Bishnupur High School, Bishnupur, Bankura.
22. The Dy. Director of Agriculture, (Admn), Bankura.
23. The Executive Officer, Bankura Municipality, Bankura.
24. The Executive Officer, Bishnupur Municipality, Bishnupur, Bankura.
25. The Executive Officer, Sonamukhi Municipality, Sonamukhi, Bankura
26. The Executive Director, MANT, Kolkata 17, Canal South Road, Kolkata – 700 078
27. The Regional Co-ordinator, Tobacco Control, MANT, Kolkata, 17, Canal South Road, Kolkata – 700 078
28. The District Co-ordinator, MANT, Bankura.
29. The Director, Planning, MANT, Kolkata 17, Canal South Road, Kolkata – 700 078
- 30-51. The BMOH, All BPHC., Bankura.

Please find herewith the Resolution copy of the meeting of District Level Co-ordination Committee (DLCC), Bankura held on 27.07.2015 (Monday) at 10.15 a.m in the Circuit House, Bankura for your information & necessary action please.

*[Signature]*  
Chief Medical Officer of Health  
Bankura

*[Signature]*  
7/9/15

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH**  
**BANKURA**

Resolution of the meeting of the District Level Co-ordination Committee, Bankura (DLCC) for Cigarette & other Tobacco Products Act (COTPA) will be held on 27.07.2015 (Monday) at 10.15 a.m in the Circuit House, Bankura

The District Magistrate, Bankura took the chair & welcomed all the members present and initiated agendawise discussion.

The following members are also present in the meeting:

- i) ADM (ZP), Bankura
- ii) Chief Medical Officer of Health, Bankura.
- iii) Chief Medical Officer of Health, Bishnupur Health District, Bankura
- iv) Dy. Superintendent of Police, Administration, Bankura.
- v) Dy. CMOH-II, Bankura
- vi) Dy. CMOH-II, Bishnupur Health District, Bankura.
- vii) District Inspector of Schools (Secondary), Bankura.
- viii) District Inspector of Schools (Primary), Bankura.
- ix) Commercial Tax Officer, Bankura.
- x) Dy. Director of Agriculture, (Admn), Bankura.
- xi) Executive Director, MANT, Kolkata.
- xii) Regional Co-ordinator, Tobacco Control, MANT, Kolkata.
- xiii) District Co-ordinator, MANT, Bankura.
- xiv) Director, Planning, MANT, Kolkata.

At first Mr. Nirmalya Mukherjee, Director Planning, MANT, Kolkata & Mrs. Papia Sen, Executive Director, MANT Kolkata briefly discuss about the COTPA Act and bad effects of Cigarette smoking & other tobacco products. For implementation of the programme successfully in the district and to declare Bankura district as a "Smoke Free" district they stressed the need for joint co-operation with District Administration, District Health Officers, other District Level Officers, Municipalities and Panthayati Raj Institutions of the district. They also stressed for forming enforcement squad with the assistance of Police administration to implement Section 3 of COTPA and make success to declare the district as "Tobacco free & Smoke free."

Then CMOH, Bankura discussed about the different activities to be undertaken for implementation of the said act. After thorough discussion the following resolutions have been adopted unanimously in the meeting.

1. The following members are co-opted in the District Level Co-ordination Committee, Bankura.

- i) Medical Superintendent-cum-Vice Principal, B.S. Medical College & Hospital, Bankura
- ii) Superintendent, Bishnupur District Hospital, Bankura
- iii) BDO of Bankura-I Block, Bankura
- iv) BDO of Onda Block, Bankura
- v) Principal of Bankura Christian College, Bankura
- vi) Principal of Ramananda College, Bishnupur, Bankura
- vii) ACMOH (Sadar), Bankura,
- viii) ACMOH (Bishnupur), Bankura
- ix) ACMOH (Khatra), Bankura
- x) Headmaster of Banga Vidyalaya, Bankura and
- xi) Headmaster of Bishnupur High School, Bishnupur, Bankura.

Action: Dy. CMOH-II, Bankura

2. Awareness campaign regarding the bad effects of Cigarette smoking & other tobacco products to be organised in all Educational Institutions, Health Units, College & School Hostels, Abasik Ashrams & in the slum areas and in the areas where the people live in backward areas and are socio-economically poor.

**Action: Dy. CMOH-II, Bankura, D.I. (Secondary & Primary), Bankura.**

3. "No Smoking" signage board and also signage boards specified health warnings on all tobacco products will be displayed in the entrance & in all floors of all offices of the district. The land line Telephone nos. of the respective officers should be written in the signage boards.

**Action: O.C. (Health), Bankura & MANT**

4. All district level officers of various Line Departments of this district to be communicated regarding implementation of COTPA Act in their respective Office premises.

**Action: O.C. (Health), Bankura**

5. As per Government Order, Block Level Co-ordination Committee (BLCC) would be formed in every block of this district.

**Action: BMOH of All BPHC, Bankura**

6. A directives would be circulated to all the Schools and Colleges of this district to be declared smoke free and to remove / banned, all kind of advertisement about Cigarette & other tobacco products within 100 yds of the institution. A meeting with all head of the schools & colleges to be organized Sub-division wise for better achievements.

**Action: O.C (Health), Bankura**

7. Identification and nomination of nodal officers by all the departments to be made. A formal request letter would be sent to all concerned. The Executive Officers in the Municipalities, Dy. CMOH-II, Bankura in the combined establishment of the CMOH and O.C. Health in the District Collectorate would act as Nodal Officer in their respective offices.

**Action: O.C. (Health), Bankura & Executive Officer of 3 Municipalities, Bankura**

10. The Officer-in-charge of every Block Police Station & Thana shall be nominated as a member of Block Level Co-ordination Committee (BLCC).

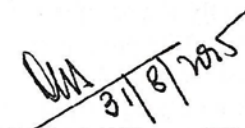
**Action: All three ACMOHs, Bankura, Bishnupur & Khatra & BMOH, all BPHC, Bankura.**

11. The meeting of District Level Monitoring Committee & District Level Co-ordination Committee will be held jointly in the same day.

**Action: Dy. CMOH-II, Bankura**

As there was no other points of discussion the meeting ended with thanks to & from the Chair.

  
District Magistrate,  
Bankura

  
Chief Medical Officer of Health  
Bankura

  
31/8/15