

NODAL OFFICER FOR NATIONAL TOBACCO CONTROL PROGRAMME

Sl. No.	Office / Department Name	Name of the Nodal Officer	Designation	Contact No.
1	Kalimpong-I Block	Joint BDO, Kalimpong-I	Joint BDO, Kalimpong-I	
2	Kalimpong-II Block	Joint BDO, Kalimpong-II	Joint BDO, Kalimpong-II	
3	Kurseong Block	Joint BDO, Kurseong Block		0354-2346444
4	Mirik Block	-	-	
5	Phansidewa Block	-	-	
6	Jorebunglow Sukhiapokhari Block	Nilotpal Saha	BDO, Jorebunglow Sukhiapokhari	0354-2264271
7	Naxalbari Block			
8	SDO Siliguri	Bimalendu Das	DMDC	
9	SDO Kurseong	Tridip Sar	DMDC	0354-2344110/ 2330275
10	SDO Kalimpong	Bimalendu Das	DMDC	
11	Office of Joint Labour Commissioner	Saibal Biswas	Deputy Labour Commissioner	0353-2435409
12	Siliguri Mahakuma Parishad	Smt. Dichen Ongmoo	Secretary, SMP	0353-2433175
13	District Child Protection Unit	Mrinal Ghosh	DCPO	0354-2252197
14	Panchayat & Rural Development, Darjeeling	Miss Swathi Lama, WBLSE	Law Officer	0354-2254236
15	Department of WCD& Social Welfare	Kamalesh Chandra Biswas	DSWO	
16	Office of the Assistant Director of Agriculture (Admn), Siliguri	Smt. Soma Sarkar	Assistant Director of Agriculture (SM), Siliguri	0353-2435235
17	Excise Department , Siliguri	Nilotpal Halder	Sub- Inspector of Excise	
	Excise Department , Sadar (Darjeeling)	Prayas Subba	Sub- Inspector of Excise	
	Excise Department , Kurseong	Nimsangay Sherpa	Sub- Inspector of Excise	
	Excise Department , Kalimpong	Mingma Dhendup Bhutia	Sub- Inspector of Excise	
18	Special Land Acquisition Officer	Smt Anurada Lama		
19	Office of District Registrar, Darjeeling	Pradeep Tirkey	District Sub-Registrar, Darjeeling	9775946148
	Office of Addl. Dist. Sub-Registrar, Siliguri	Amitabh Acharya	ADSR	9433355401
	Office of Addl. Dist. Sub-Registrar, Bagdogra	Suraj Lepcha	ADSR	8972251056
	Office of Addl. Dist. Sub-Registrar, Kalimpong	Sangha Ratna Syangden	ADSR	7872874048
	Office of Addl. Dist. Sub-Registrar, Kurseong	Palden Sherpa	ADSR	8016439964
	Office of Addl. Dist. Sub-Registrar, Ghoshpukur	Suraj Lepcha	ADSR	8972251056
20	Office of the District Information and Cultural Officer, Darjeeling	Suprina Blon	Deputy Director of Information	0354-2254060
21	Office of EE, Northern Mechanical Division, PWD(Roads)	Subodh Halder	Junior Engineer	9609506644
22	Office of the District Fishery Officer, Siliguri	-	-	
23	Office of EE, Neorakhola W/S and MTC Div, PHE	R N Prasad	Assistant Engineer	9593019310
24	Office of District Youth Officer, Siliguri	Anabil Dutta	District Youth Officer	

Status Report on National Tobacco Control Programme (COTPA 2003)

1. Letter dispatched :

Sl. No.	Subject	Addressed To	Date	Reminder Send
1	District Level Monitoring Committee(DLMC)	All concerned persons	19/09/2016	NA
2	Memorandum on District Level Enforcement Squad (DLES)	SDOs (All), BDOs (All) , All Line departments	19/09/2016	NA
3	Action Taken Report on COTPA 2003	SDOs (All), BDOs (All)	19/09/2016	3 times
4	Action Taken Report on COTPA 2003	All Line departments	19/09/2016	3 times
5	Memorandum on District Level Coordination Committee (DLCC)	SDOs (All), BDOs (All) , All Line departments	29/09/2016	NA
6	Periodic enforcement drive and Monthly Enforcement Progress Report	SP Darjeeling	28/11/2016	1 times
7	Periodic enforcement drive and Monthly Enforcement Progress Report	SDOs (All), BDOs (All)	28/11/2016	1 times

2. Letter Received :

Office Name	Action Taken Report submitted	BLCC formed	BLES formed	Monthly Enforcement Progress Report submitted
SDO Office	3	NA	NA	0
BDO Office	7	7	7	0
Line Department	14	NA	NA	0
SP Office, Darjeeling	NA	NA	NA	0
Total	24	7	7	0

3. Flex printed and pasted:

Sl. No.	Location	No. of flex pasted
1	Darjeeling town & Office Premises	320
2	Kurseong Town & Office Premises	160
	Total	480

4. Meeting held in connection to National Tobacco Control Programme :

i) 01.09.2016 at State Guest House, Siliguri : First meeting for the implementation of National Tobacco Control Programme . DM Darjeeling presided the meeting in presence of ADMs, SDOs and head of all Line departments.

ii) 29.09.2016 at State Guest House, Siliguri : DM Darjeeling presided the meeting in presence of ADMs, SDOs and head of all Line departments. Various issues on NTCP were discussed.

5. Challan : On 15.12.2016, received **Challan- 63 pcs** and **Money Receipt- 315 pcs**.

6. COTPA 2003 Compliance Survey : Four volunteer has been selected to conduct survey to know the compliance level at various levels and their training is going to be held on 19.12.2016 at DM Conference Hall, Darjeeling by the Research Officer from MANT, Kolkata. After that survey will be commenced.



Government of West Bengal
Office of the District Magistrate
Darjeeling

Memo No: 258/COTPA/DCPU/Dj/16

Date: 19/9/2016

MEMORANDUM

With reference to Memo No. MDM/NTCP-COTPA/LAW/2014/5278 Dated 07/08/2015 of the Mission Director- NHM and Secretary, Govt. of West Bengal, Dept. of Health & Family Welfare (copy enclosed), the District Level Enforcement Squad is hereby formed. In the District Level meeting organized on 1st September 2016, at State Guest House, Siliguri it was decided that for effective and efficient enforcement of Cigarette and Other Tobacco products Act (COTPA) 2003 and its subsequent rules in the district of Darjeeling, the enforcement squads at District and Block Levels would be constituted. All Sabhapatis of Panchayat Samities, BDOs and BMOHs are also requested to constitute the Block Level Enforcement Squad for the same purpose under intimation to the office of Dy. CMOH-II, Darjeeling. The composition of the Block Level Squad is mentioned in the above noted memo. The composition of District Level Enforcement Squad is mentioned below:

District Level Enforcement Squad for Tobacco Control in Darjeeling :

1. Additional District Magistrate- Health, District Administration
2. Chief Medical Officer of Health- Department of Health and Family Welfare
3. District Nodal Officer (Dy. CMOH-II)- Tobacco Control, Department of Health and Family Welfare
4. Additional Superintendent of Police, Department of Home
5. Deputy Superintendent of Police, Department of Home
6. Regional Transport Officer, Transport Department
7. District Inspector – Secondary, School Education Department
8. District Inspector- Primary, School Education Department
9. District Programme Officer- SarvaSiksha Mission
10. District Programme Officer- ICDS, Department of Social Welfare
11. Deputy Labour Commissioner, Labour Department
12. District Controller, Food and Supply Department
13. Deputy Commissioner- Excise Department
14. Officer in Charge of Health, District Administration

The terms of reference of the enforcement squad are the following:

- i. Fortnightly Raid- Schedule to be prepared in consultation with all concerned.
- ii. Place of Start- it might be Police station or any other pre-decided place.
- iii. Vehicle to be provided by the Health Department.
- iv. A minimum of 3 members are to be present.
- v. Representatives of the members of the Enforcement Squad can be there.
- vi. From Police-Not below the rank of Sub-inspector is a must.
- vii. Reporting of Raids in the prescribed format to be made every month to District Nodal Officer, NTCP and Dy. CMOH-II, Darjeeling.

It was decided in the same meeting that the enforcement squads would enforce the provision of COTPA 2003 and its subsequent rules by undertaking periodic visits to different public places and Educational Institutions and impose Penalties on violations.



(Signature)
Additional District Magistrate (G)
Darjeeling

Date: 19/9/2016

Memo No: 258/COTPA/DCPU/Dj/16

Copy forwarded for kind information and taking necessary action to:

1. The Principal Secretary, GTA, Darjeeling
2. The Additional District Magistrate (Dev.), Darjeeling

3. The Additional District Magistrate (L.R), Darjeeling
4. The C.E.O, Siliguri Jalpaiguri Development Authority
5. The Commissioner, Siliguri Municipal Corporation, Siliguri
6. The Additional Executive Officer, Siliguri Mahakuma Parishad
7. The Joint Director, Tourism Department, Siliguri
8. The Mission Director (NHM), Department of H&FW
9. The Chief Medical Officer of Health, Darjeeling
10. The P.D.D.R.D.C, Siliguri
11. The General Manager, BSNL
- 12-14. Divisional Forest Officer, Kurseong/Kalimpong/Wild Life Darjeeling
15. Divisional Manager, Kalimpong Forest Division, Darjeeling
14. The Project Director, Asian Highway II, Siliguri
15. The Project Director, National Highway 31, Siliguri
16. The Executive Engineer, PWD(Electricals), Siliguri
17. The Executive Engineer, Water Supply Division, PHE, Siliguri
18. The Executive Engineer, PHE, Neora Khola, Water Supply, Mechanical Division, Kalimpong
19. The Executive Engineer, PWD, Darjeeling Division
20. The Executive Engineer, PWD, Roads National Highway, Division 9, Siliguri
21. The Executive Engineer, Northern Mechanical Division, PWD Roads, Siliguri
22. The Executive Engineer, Darjeeling Highway Division, PWD Roads, Siliguri
23. The Executive Engineer, North Bengal Construction Division, Siliguri
24. The Joint Director, Directorate of Employment, Darjeeling
25. The Project Manager, Rural Electrification Project, Siliguri
26. The Regional Manager, WBSEDC Ltd, Siliguri
27. The Superintendent of Excise, Darjeeling
28. The Regional Transport Officer, Darjeeling
29. The Joint Labour Commissioner, Darjeeling
30. The District Manager, SC & ST Finance Corporation, Siliguri
31. The DPRDO, P & RD Department, Darjeeling
32. The District Planning Officer, Darjeeling
33. The District Youth Officer, Siliguri
34. The District Child Protection Officer, Darjeeling
35. The District Programme Officer, ICDS, Darjeeling
36. The District Controller, Food and Supplies, Darjeeling
37. The P.O & D.W.O, Siliguri
38. The Assistant Land Acquisition Officer, Siliguri
39. The District Inspector of Schools (Secondary), Siliguri
40. The District Inspector of Schools (Primary), Siliguri
41. The District Officer of Minority Affairs, Darjeeling
42. The D.R Darjeeling
43. The Secretary, Siliguri RMC (Agri-Marketing), Siliguri
44. The Assistant Director of Library, Siliguri
45. The Geologist, WRIDD (SWID), Siliguri
46. The District Fishery Officer, Darjeeling
47. The District Information and Cultural Officer, Darjeeling
48. The Officer In-Charge, Sub-DIC, Darjeeling
49. The Assistant Director (Admin), Agriculture Department, Siliguri
50. The District Horticulture Officer, Siliguri
51. The District Social Welfare Officer, Darjeeling
52. The Assistant Director, ARD Siliguri
53. District Nodal Officer (By. CMOH-11) - Tobacco Control
54. Additional Superintendent of Police, Darjeeling
55. Deputy Superintendent of Police, Darjeeling
56. District Programme Officer, Sarva Siksha Mission, Darjeeling
57. Deputy Commissioner, Excise Department
58. Officer in Charge of Health, District Administration
59. The SDO (All)
60. The BDO (All)
61. The Special Land Acquisition Officers, Darjeeling
62. Divisional Forest Officer, Darjeeling

Additional District Magistrate
Darjeeling

