



GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT HEALTH & FAMILY WELFARE SAMITI
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No: DHFWS/ HOW/ 127/2015

Date: 02/02/2015

**Aide-mémoire of the Sensitization Programme regarding Tobacco Control held on
29/01/2015 at DRS Meeting Hall, Howrah**

The following decisions have been taken in the sensitization programme regarding tobacco control held on 29/01/2015 at 04:00PM at DRS Meeting Hall, Howrah in kind presence of Sri Arup Roy, Hon'ble MIC, Agriculture Marketing, Govt. of West Bengal with the technical support from MANT, Kolkata.

1. Attendees of the programme were all Councillors, MMICs, Borough Chairpersons of the HMC, Karmadhakshyas (Jana Swasthya) of the Panchayat Samitis, District-level Officers from Health, other Line Deptts & Police. Discussion took place regarding Section 4 of COTPA which prohibits smoking in public places such as Schools, Health Facilities, Offices etc.
2. Display the "No Smoking" signage prominently at every entrance; every floor in addition to other conspicuous places within the facilities/offices has to be done. The signages must be in English or in Bangla. The name of the person at just below the signage to whom to complaint needs to be displayed. The specifications of signage have already been shared with all. However, if fund permits, printing of signage may be made by the above office.
3. It is further decided that under the law, the head of institution or designated officer are authorised to fine a person of Rs. 200/- who used tobacco products in the institute's campus including the canteen. For this purpose, printing of Challans & Receipts will be done by utilizing the available fund. All concerned & Police Officials will collect necessary Challans & Receipts from the Office of the DNO & Dy CMOH-II, Howrah.
4. Meanwhile, the District-level Coordination Committee (DLCC) has been formed and Block-level Officials were also asked to form the Block-level Coordination Committee (BLCC). The District Magistrate, Howrah will nominate the officials to form the DMLC.
5. All of the head of the offices were advised again to ensure that no smoking aids like ashtrays or lighters (used for smoking purpose) are present in the facilities. Nobody (faculties, staff, patients and visitors) will use any form of tobacco (smoking and smokeless) in the whole campus including canteens. No tobacco products are being sold or offered in the whole campus including the canteen. They randomly check at the probable points of violation especially during the peak hours.
6. Lastly, as desired by the Hon'ble MIC, Tobacco Free Howrah will be declared on 31st May 2015 (World No Tobacco Day). Before that extensive campaign activities need to be continued.

Chief Medical Officer of Health & Secretary
DHFWS, Howrah

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Copy forwarded for kind information and taking necessary action to:

1. Sri Arup Roy, Hon'ble MIC, Agriculture Marketing, Govt. of West Bengal
2. The Sabhadhipati, Howrah Zilla Parishad.
3. The Principal Secretary, Govt of WB, Deptt of H&FW
4. The Mission Director (NHM), Govt of WB, Deptt of H&FW
5. The ADHS (Oncology), Govt of WB, Deptt of H&FW
6. The Additional District Magistrate (Panchayat) & in-charge of Health, Howrah
7. The Commissioner of Police, Howrah
8. The Superintendent of Police (Rural), Howrah
9. The Sub-Divisional Officer (Sadar / Uluberia), Howrah
10. The Regional Transport Officer, Howrah
11. The Officer-in-Charge of Health, Howrah
12. The District Inspector of Schools (Secondary), Howrah
13. The District Inspector of Schools (Primary), Howrah
14. The District Information & Cultural Affairs Officer, Howrah
15. The District Labour Officer, Howrah
16. The Principal Agricultural Officer, Howrah
17. The Deputy Chief Medical Officer of Health-II, Howrah
18. The Divisional Railway Manager, Howrah
19. The ACMOH (Sadar / Uluberia), Howrah
20. The Executive Director, MANT, Kolkata
21. The Superintendent, _____ DH / SDH / SGH / IDH (all)
22. The Sabhapati, _____ Panchayat Samiti (all)
23. The BDO, _____ Block (all)
24. The BMOH/MOIC, _____ BPHC / RH (all)
25. The OSD (Health), HMC
26. The Health Officer, Bally Mpty / Uluberia Mpty
27. The CDPO, _____ Block / Urban (all)
28. The SI of Schools _____ (all)


Chief Medical Officer of Health & Secretary
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