



Govt. of West Bengal
Office of the District Magistrate
Murshidabad.

Memo. No. 173/ZP/Em

Dated, Berhampore the 12 /05/17

MEMORANDUM

With reference to Memo No. MDM/NTCP-COTPA/LAW/2014/5278 Dated 07/08/2015 of the Mission Director- NHM and Secretary, Govt. of West Bengal, Dept. of Health & Family Welfare (copy enclosed), the District Level Enforcement Squads hereby formed on 24.05.17 at Collectorate Building, Berhampore, Murshidabad.. All Sabhapaties of Panchayat Samities, BDOs and BMOHs are also requested to constitute the Block Level Enforcement Squad for the same purpose under intimation to the office of Dy. CMOH-II, Murshidabad.

District Level Enforcement Squad for Tobacco Control in Murshidabad:

1. Additional District Magistrate- Health, District Administration, Murshidabad
2. Chief Medical Officer of Health- DH&FWS, Murshidabad
3. District Nodal Officer (Dy. CMOH-II)- Tobacco Control, DH&FWS, Murshidabad
4. Additional Superintendent of Police, Department of Home, Murshidabad
5. Deputy Superintendent of Police, Department of Home, Murshidabad
6. Regional Transport Officer, Transport Department, Murshidabad
7. District Inspector – Secondary, School Education Department, Murshidabad
8. District Inspector- Primary, School Education Department, Murshidabad
9. District Programme Officer- Sarva Siksha Mission, Murshidabad
10. District Programme Officer- ICDS, Department of Social Welfare, Murshidabad
11. District Labour Officer, Labour Department, Murshidabad
12. District Controller, Food and Supply Department, Murshidabad
13. Superintendent- Excise Department, Murshidabad
14. Officer in Charge of Health, District Administration, Murshidabad

The terms of reference of the enforcement squad are the following:

- i. Fortnightly Raid- Schedule to be prepared in consultation with all concerned.
- ii. Place of Start- it might be Police station or any other pre-decided place.
- iii. Vehicle to be provided by the Health Department.
- iv. A minimum of 3 members are to be present.
- v. Representatives of the members of the Enforcement Squad can be there.
- vi. From Police-Not below the rank of Sub-inspector is a must.
- vii. Reporting of Raids in the prescribed format to be made every month to District Nodal Officer, NTCP and Dy. CMOH-II, Murshidabad.


It was decided in the same meeting that the enforcement squads would enforce the provision of COTPA 2003 and its subsequent rules by undertaking periodic visits to different public places and Educational Institutions and impose Penalties on violations.

Chief Medical Officer of Health
Murshidabad

ADDL. District Magistrate (ZP)
Murshidabad

Copy forwarded for kind information and taking necessary action to:

1. The Sabhadhipati, Murshidabad Zilla Parishad
2. The Principal Secretary, Govt of WB, Deptt of H&FW
3. The Mission Director (NHM), Govt of WB, Deptt of H&FW
4. The Superintendent of Police, Murshidabad
5. The DSP(Admin), Murshidabad
6. The Regional Transport Officer, Murshidabad
7. The Commercial Tax Officer, Murshidabad
8. The Superintendent of Excise, Murshidabad
9. The Officer in Charge of Health, Murshidabad
10. All SDOs
11. The District Inspector of Schools (Secondary), Murshidabad
12. The District Inspector of Schools (Primary), Murshidabad
13. The District Information Officer, Murshidabad
14. The Labour Officer, Dept. of Labour- Murshidabad
15. The Asst. Director of Agriculture, Murshidabad, Murshidabad
16. The Dy. Chief Medical Officer of Health-II, Murshidabad
17. The Dy. Chief Medical Officer of Health-III, Murshidabad
18. The Station Master, Berhampur & Murshidabad
19. All ACMOHs-
20. All The Executive Officers of Municipalities
21. The Principal, K.N. College, Murshidabad
22. The HOD, Kashwanari Vidyalaya School, Murshidabad
23. The Senior Post Master, Murshidabad Head Post Office
24. District Library Officer, Murshidabad
25. The G.M, District Industries Centre, Murshidabad
26. The Executive Director, MANT, Kolkata
27. The Sabhapati, _____ Panchayat Samiti(all)
28. The BDO _____ Block(All)
29. The BMOH/MOIC, _____ BPHC/RH(all)
30. The CDPO, _____ Block/Urban(all)
31. The SI of Schools _____ (all)
32. The CA to DM, Murshidabad
33. The CA to Addl. District Magistrate (ZP), Murshidabad


Chief Medical Officer of Health
Murshidabad