

**Government of West Bengal  
Office of the District Magistrate,  
Malda**

Memo No: CMOH/PH/NTCP/531.

Date: 15.05.2019.

To  
(All Heads of the Line Departments)


Sub: Actions to be undertaken as per the resolutions of DLCC for Tobacco Control Meeting held on 28<sup>th</sup> December 2018

Sir/Madam,

As per resolution taken in the meeting of DLCC, held at Conference Hall, Malda District Collectorate Office, on 28<sup>th</sup> December 2018 in presence of the District Level Coordination Committee members, you are hereby requested to ensure following actions at your level:

1. Notify District, Block and GP level (if any) nodal officers for Tobacco Control (notification to be made by designation only). The primary responsibility of the Nodal officer is to report the violations to the appropriate authorities or Enforcement Squad. The reports of violations may also be collated and recorded for the future planning and evaluation purpose. The Nodal officer is also responsible for coordination of COTPA enforcement initiatives with other line Departments, Police and organizations working in tobacco control like MANT. It is to be noted that only the designated officers or their representatives (Gazetted officers or Sub-inspector in case of Police) as mentioned in the Law and its subsequent rule published on 15th September 2009 can impose fine on the violators.
2. To notify one senior officer for taking action against violation of smoke free rules in District headquarter office. It may be noted that the District Nodal Officer would be responsible for submission of monthly reports in prescribed format to the Dy. CMOH-II, Malda regularly.
3. Issue necessary circulars to make compliance to Legislation, 2003 mandatory under your jurisdiction.

Thanking you  
Sincerely yours

  
**District Magistrate  
Malda**  
*phainah*

Memo No: CMOH/RH/NTCP/531/1(41).

Date: 15.05.19.

Copy forwarded for kind information and taking necessary action to:

1. The Sabhadhipati, Malda Zilla Parishad
2. The Principal Secretary, Govt of WB, Dept of H&FW
3. The Mission Director (NHM), Govt of WB, Dept of H&FW
4. The Addl. District Magistrate (Administration), Malda
5. The Additional District Magistrate (G), Malda
6. The Additional District Magistrate (ZP), Malda
7. Chief Medical Officer of Health, Malda
8. The Senior Superintendent of Police, Malda
9. The Addl. Superintendent of Police, Malda
10. The Dy. Superintendent of Police, Malda
11. All SDOs of, Malda
12. The District Inspector of Schools (Secondary), Malda
13. The District Inspector of Schools (Primary), Malda
14. The District Programme Officer-SarvaSiksha Mission, Malda
15. The District Programme Officer- ICDS, Department of Social Welfare
16. The Regional Transport Officer, Malda
17. The Commercial Tax Officer, Malda
18. The District Information and Cultural Officer, Malda
19. The Principal Agricultural Officer, Malda
20. The District Labour Officer, Malda
21. The Dy. Labour Commissioner, Malda
22. The District Controller, Food and Supply Department, Malda
23. The Dy. Commissioner Excise Department
24. The Senior Post Master, Malda Head Post Office
25. District Library Officer, Malda
26. The G.M, District Industries Centre, Malda
27. The Swasthya Karmadhashya, Malda ZillaParishad
28. The Officer-in-Charge of Health, District Administration, South 24 Pargans
29. The Dy. CMOH-I, Malda
30. The Dy. CMOH-II, Malda
31. The Dy. CMOH-III, Malda
32. The ZLO, Malda
33. The DMCHO, Malda
34. All ACMOHs of Malda
35. The Registrar, Gour Banga University, Malda
36. The Executive Officer, English Bazar Municipality
37. The Executive Officer, Old Malda Municipality
38. The DTO, Malda
39. The Sabhapati, Panchayat Samiti(all)
40. The BDO, Block(All)
41. The CDPO, Block/Urban(all)

42. The SI of Schools \_\_\_\_\_ (all)  
43. The All Block Medical Officer of Health, Malda  
44. The Head Master/ Mistress \_\_\_\_\_ High School, Malda  
45. The Head Master /Mistress, \_\_\_\_\_ High School, Malda  
46. The Station Master Raiganj Railway Station, Malda  
47. The Executive Director, Manbhum Ananda Ashram Nityananda Trust (MANT)  
48. The All Superintendent, District Hospital and SGH,SDH

  
**District Magistrate**  
**Malda**  
*Devinak*