



THE KOLKATA MUNICIPAL CORPORATION  
Central Municipal Office Buildings  
5, S. N. Banerjee Road, Kolkata-700 013  
Municipal Commissioner's Office

Dated: 31st May, 2017

**Sub: Implementation of the provisions of COTPA 2003**

Hon'ble Mayor by his orders dated 24.01.2017 has approved implementation of Section 4 of the Cigarettes and other Tobacco Products (Prohibition of Advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act (COTPA) 2003 in the offices of the Kolkata Municipal Corporation.

Accordingly in the Central Municipal Office Buildings the No Smoking signage boards in three languages (English, Bengali & Hindi) as per extant format have been affixed in different places. As per the act the Food Safety Officer of the concerned borough area is the enforcing officer. Details of the enforcing officer, in respect of the CMO Buildings FSO of Borough VI, as required under the act is also given in the signages.

In view of World No Smoking Day 2017, on 31st. May, several steps are being taken by the KMC authority at different levels. MANT has been instrumental in physical implementation of the provisions of COTPA in different borough offices and on 31/05/2017 a programme has been arranged at the Uttam Mancha wherein Hon'ble Chairperson, KMC and MMIC (Parks & Squares) will chair.

In view of this, it is enjoined upon all the Controlling Officers/ Heads of the Department/ Heads of the Offices to implement sec. 4 of COTPA 2003 (prohibition of smoking in public places) in the offices under their control. Necessary signages in three languages with details of the concerned FSO of the concerned borough may please be affixed in their offices.

The CMHO is also requested to sensitize the FSOs under his control to see that enforcement is ensured in their respective jurisdiction/ borough area.

Municipal Commissioner

To  
All Controlling Officers  
All HODs/Heads of Office