



Office of the Municipal Councillors of South Dum Dum
Nager Bazaar, Dum Dum Road, Kolkata-74

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Date: 3rd November 2015

Memorandum No. 159/2015

MEMORANDUM

Whereas, the Cigarette and Other Tobacco Products Act, 2003 was enacted in 2003 essentially to discourage the consumption of cigarettes and other tobacco products and to protect the youth and the general population from the harmful effects of tobacco use.

And whereas, Section 4 and Section 6 of COTPA prohibits smoking in public places which includes Schools, Colleges, Health Facilities, Municipal Offices along with other workplaces and lines.

And whereas, South Dum Dum Municipality, which is committed to the strict implementation of tobacco control legislation under its jurisdiction, aims to ensure that all facilities like offices, health centers, Educational Institutes and Parks located within its territorial jurisdiction are tobacco free.

Now, therefore, it is hereby ordered that -

1. "No Smoking" signage be prominently displayed at the entrance, and, additionally at every entrance, every floor and in other conspicuous places within the facilities mentioned above.
2. "Tobacco free educational institution" signage be prominently displayed at the main gate/outer boundary prohibiting the sale of tobacco products within 100 yards distance of any educational institutions.
3. The signages be in English, Bengali or in Hindi.
4. Steps be taken to ensure that nobody (teachers, staffs, students, patients and visitors) use any form of tobacco (smoking and smokeless) in the facilities mentioned above.
5. The name of the person to whom a complaint may be made be prominently displayed on the signage.
6. Steps be taken to ensure that no smoking aids like ashtrays or lighters (used for smoking purpose) are present in the public places mentioned above.
7. Steps be taken to ensure that no tobacco products are being sold or offered in the whole campus of the public places including in the canteen, hostel, and mess and within 100 yards of the outer boundary/main gate of the educational institution.
8. Steps be taken to ensure random checking at the probable points of violation especially during the peak hours.
9. The head of institution/office be the designated officer authorized to fine a person up to ₹ 200/- for violation of the provisions of the Act within the facilities mentioned above.
10. Steps be taken to ensure that complying with the law and making a public place- a "Smoke free Public Place" or "Tobacco Free Educational Institute" is a specific responsibility of the concerned head of institution/office.

This order will come into effect immediately.



Memo No. SDM/0843/XXIV

Copy forwarded for information and necessary action to:

1. Sri Sujit Bose, Vice Chairman.
2. Sri Samir Kumar Chatterjee, Member, Chairman-in-Council, Education, P-563 Dum Dum Park, Kolkata-55.
3. Sri Pradip Kumar Mazumder, Member, Chairman-in-Council, Accounts & Youth Affairs, Sarat Bose Road, P.O. Rabindra Nagar, Kolkata-65.

Pachu Ray
Pachu Ray
Chairman
Pachu Ray
Chairman

South Dum Dum Municipality
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Please see overleaf

4. Sri Debasish Banerjee, Member, Chairman-in-Council, Public Health & Conservancy, Poverty Alleviation.
5. Sri Avijit Mitra, Member, Chairman-in-Council, Water Works, Electricity & Lighting, 186 R.N. Guha Road, Kolkata-74.
6. Smt Gopa Pandey, Member, Chairman-in-Council, Health, N.B. Apartment, Bl-A, A/3, 4th Floor, 17 Rabindra Saani, Kolkata-65. Smt Manju Das, Councillor, Ward No. 1, Sukanta Pally (Shibtrala), Kolkata 65.
7. Smt Manisha Biswas, Councillor, Ward No. 2, 229 Kabi Mukunda Das Road, Kolkata-65.
8. Sri Jagannath Biswas, Councillor, Ward No. 4, 112 Kabi Mukunda Das Road, Kolkata-65.
9. Sri Dhananjoy Majumder, Councillor, Ward No. 5, 37 Subhas Nagar Road, P.S. Dum Dum, P.O. Rabindra Nagar, Kolkata-65.
10. Sri Sishir Bal, Councillor, Ward No. 6, 94 Sahid Nikhil Aich Sarani Kolkata-65.
11. Smt Soma Ghosh, Councillor, Ward No. 7, Chotto Ektu Asha, Bl-B, 1st Floor, Flat 2, Iswar Gupta Road, Kolkata-28.
12. Sri Surojit Roy Chowdhury, Councillor, Ward No. 9, B/2 Private Road, Laxminagar, Kolkata-74.
13. Smt Chandan Rani Pal, Councillor, Ward No. 10, 4/27 Mordecia Lane, Kolkata-74.
14. Smt Jayanti Sen Sharma, Councillor, Ward No. 12, 133/7 M.C. Garden Road, Kolkata-30.
15. Sri Prabir Pal, Councillor, Ward No. 13, 105, Dum Dum Road, Kolkata-74.
16. Smt Piyali Dutta (Chakraborty), Councillor, Ward No. 14, 165, Dum Dum Road, Kolkata-74.
17. Sri Barun Nandy, Councillor, Ward No. 16, P-12 Kalindi Housing Estate, Kolkata-89.
18. Smt Munmun Chatterjee, Councillor, Ward No. 17, 18 Roy Mallick Colony, Kolkata-74.
19. Sri Sanjay Das, Councillor, Ward No. 18, 2/27 Gorakshabasi Road, Kolkata-28.
20. Sri Mriganka Bhattacharya, Councillor, Ward No. 19, 103 Block-A, Bangur Avenue, Kolkata-55.
21. Smt Tuhina Majumder, Councillor, Ward No. 20, 286 Block-B, Bangur Avenue, 1st Floor, Kolkata-55.
22. Sri Satyabrata Santra, Councillor, Ward No. 21, 15 Nayapatty Road, Kolkata-55.
23. Sri Amit Podder, Councillor, Ward No. 22, 68/33 Jessore Road, Amar Pally, P.O. Motijheel, Kolkata-74.
24. Smt Keya Das, Councillor, Ward No. 23, 99/36, Jessore Road, Bapuji Colony, Kolkata-28.
25. Sri Kamal Mondal, Councillor, Ward No. 24, 99/58 Jessore Road, Bapuji Colony, Kolkata-28.
26. Smt Kasturi Chowdhury, Councillor, Ward No. 26, 144 Krishnapur Road, Kolkata-28.
27. Smt Anjana Rakshit, Councillor, Ward No. 27, 10, Dakshinpara Road, Kolkata-28.
28. Smt Dipti Roy, Councillor, Ward No. 29, P-684 Lake Town, Block-A, Kolkata-89.
29. Sri Manas Ranjan Roy, Councillor, Ward No. 30, 298 Canal Street, Nirala Apartment, 4th Floor, Kolkata-48.
30. Sri Arup Hazra, Councillor, Ward No. 31, 410, Jessore Road, P.O.-Bangur Avenue, P.S. Lake Town, Kolkata-55.
31. Smt Sanchita Dutta, Councillor, Ward No. 32, 2 No. S.K. Deb Road, 1st Bye Lane, Kolkata-48.
32. Smt Maya Maity, Councillor, Ward No. 33, 628/3 Dakshindari Road, Kolkata-48.
33. Sri Partha Varma, Councillor, Ward No. 35, 17/A/2, Dakshindari Road, Kolkata-48.
34. Sri Asok Biswas, WBA&AS, Finance Officer.
35. Dr. Pankaj Kumar Gupta, Health Officer.
36. Sri Prasun Kumar Sarkar, Office Superintendent.
37. Sri Dwijendra Nath Mukherjee, Head Clerk.
38. Dr. Pabitra Kumar Saha, Medical Officer.
39. Sri Debashis Sen, Accountant.
40. Sri Sumanta Dasgupta, Cashier.
41. Sri Debashis Dey, Assistant Engineer in charge of PWD-B.
42. Sri Mihiran Chakraborty, Assistant Engineer in charge of PWD-A.
43. Sri Ashoke Dey, Assistant Engineer, PWD-Government Schemes.
44. Sri Sankar Roy, Sub Assistant Engineer in charge of Electrical Department.
45. Sri Ananda Chakraborty, Sub Assistant Engineer in charge of Water Works Department.
46. Sri Goutam Hazra, In-Charge, Collection Department.
47. Sri Prabir Dey, In-Charge, Assessment Department.
48. Sri Pijush Kanti Sarkar, In-Charge, License Department.
49. Sri Ratan Gopal Das, Sanitary Inspector.
50. Sri Ratish Raman Paul, In-Charge of Valuation Department.
51. Sri Debdas Chakraborty, In-Charge, Vehicles Department.
52. Sri Debasish Dutta, Sanitary Department.
53. _____

Suprio Halder
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Executive Officer

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South Dum Dum Municipality