

**Office of the Chairman  
Borough-II  
The Kolkata Municipal Corporation,  
79, Bidhan Sarani, Kolkata-700 006.**

Memorandum of the meeting on the Sensitization and orientation programme on "Harmful effects of tobacco use- To make Kolkata Tobacco free" conducted by : Manbhumi Ananda Ashram Nityananda Trust( MANT) held on 18<sup>th</sup>.February, 2016 at 4.00 PM in the conference room of Borough-II, The Kolkata Municipal Corporation, 79, Bidhan Sarani, Kolkata-700 006.

**PRESENTS:**

**Members**

- 1) Sri Sadhan Saha, Chairman & Councillor of wd. No. 15, Br.II.
- 2) Smt. Sunanda Sarkar, Councillor of wd.18.
- 3) Smt. Sikha Saha, Councillor wd.19
- 4) Sri Mohan Kr.Gupta - " 17
- 5) Smt. Sukhla Bhore " 15.

**Officers**

1. Dy.Ch.Engr.(C)/Ex.Engr.(C)/Br.II. & other officials, KMC.
2. Ex.Engr.Ltg. Br.II, & other officials of Ltg.Deptt.
3. Representatives of MANT..

The meeting was presided over by Sri Sadhan Saha, Hon'ble Chairman, Borough-II.

At the outset of the meeting, Hon'ble Chairman, Borough-II introduced with representative of MANT with other presentees.

Representatives of MANT opined that the Cigarette and other Tobacco Products Act, 2003 ( COTPA) was enacted in 2003 to control consumption cigarettes and other tobacco to protect youth and general population from the harmful effects of tobacco use. This act is applicable to all people of the country.

Section 4 & 6 of COTPA prohibits smoking in Public places, School, Hospitals premises, offices, bus stand etc. etc. Sec. 6 of COTPA protects minors and youths from tobacco by regulating and restricting the tobacco business. In support to provisions of these Acts, following steps may be taken:

- 1) Display the ' No smoking' signage prominently at the entrance and additionally displaying at every entrance, every floor in addition to other conspicuous places within the facilities. Display of another signage " Tobacco free Educational Institution" at main gate/outer boundary informing prohibition of sale of tobacco products within 100 yards distance of any educational institution.
- 2) The signage must be in English, Bengali or in Hindi.
- 3) Ensure that nobody use any form of tobacco in the whole office or educational institution campus including canteen and hostel.
- 4) Ensure that no tobacco products are being sold or offered in the whole campus of the public place and within 100 yard of any educational institution.
- 5) Ensure random checking at the probables points of violation during the peak hours.
- 6) A notification should be issued in favour of Shopkeepers that:-
  - a) Minors will not be allowed to sale any tobacco items.
  - b) No retailing of tobacco item be allowed to sale.

Complying with the law and making a public place a " Smoke free Public Place" or "Tobacco free Educational Institute" is a specific responsibility of concerned Head/ In-charge of the public place of Educational Institution. Borough-II KMC is committed for the strict implementation of tobacco control legislation under its jurisdiction. It is notified that, Executive Engineer ( Civil) and Executive Health Officer, Borough-II displayed the 'No Smoking' Signage at the entrance and other conspicuous places of the Office. They are also authorized to fine a person up to Rs.200/-from the tobacco products user in the office hours.

To organize the programme, Dy.Ch.Engr.(C)/Ex.'Engr.(C), Borough-II is declared as NODAL OFFICER.

The meeting ended with thanks to the Chair.

  
( SADHAN SAHA )  
Chairman, Borough-II, KMC.  
SADHAN SAHA  
CHAIRMAN, BOROUGH-II  
THE KOLKATA MUNICIPAL CORPORATION