



Government of West Bengal  
Department of Health & Family Welfare  
Swasthya Bhavan, GN 29, Sector-V, Salt Lake, Kolkata-91  
Email: stccwb@gmail.com

Memo No.HPH/NCD/Oncology-NTCP/42/2014

Dated. 27/02/2014

To  
The Additional Chief Secretary,  
Home Department, West Bengal  
Nabanna, 13<sup>th</sup> Floor,  
Howrah, PIN-711102

Sub: Actions to be undertaken by the state Home Department as per the resolutions of the State Level Coordination Committee (SLCC) for Tobacco Control Meeting held on 15.01.2014 held under the Chairmanship of Chief Secretary, West Bengal.

Sir,

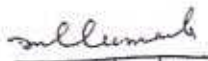
The decisions taken in the State Level Coordination Committee (SLCC) Meeting for Tobacco Control held on 15.01.2014 held under the Chairmanship of Chief Secretary, West Bengal may kindly be recalled (copy of resolution enclosed at Annexure-A).

Accordingly, the Home Department may initiate the following actions:

- a. Notify State, District & Block Level Nodal Officers for Tobacco Control (notification to be made by designation only).
- b. Form Enforcement Squads for Tobacco Control at State, District & Block Level. The squads would enforce the provisions of COTPA by undertaking periodic visits to different public places/ public conveyances, points of sale etc. and impose penalties on violators. The State Nodal Officer of State Tobacco Control Cell (i.e. ADHS Oncology, Health & FW Department) shall provide technical support in this regard to the notified State Nodal Officer for Tobacco Control of Home Department.
- c. State Nodal Officer for Tobacco Control of Home/Police Department to submit district wise monthly report to the State Nodal Officer of State Tobacco Control Cell, Health & Family Welfare Department in the format prescribed by the State Tobacco Control Cell (format enclosed at Annexure-B).
- d. To issue necessary circular for incorporating action taken under COTPA Act, 2003 in the Monthly Crime Review meetings. (Copy of letter from Additional Secretary, MoHFW, GoI to the DG of Police of all States is enclosed at Annexure-C).
- e. State headquarters of all Home/Police departments to notify one officer of appropriate seniority for taking action against violation of the smoke free rules in the respective state headquarter office premises.

Yours faithfully,

Enclosure: As stated above.

  
27/2/14  
Principal Secretary,  
Health & Family Welfare Department