

OFFICE OF THE COUNCILLORS
MATHABHANGA MUNICIPALITY

P.O. MATHABHANGA * DIST:- COOCHBEHAR
(WEST BENGAL)

Ref. No...MM/Misc/ 372 /2018

....Date:- 15 /02/2018

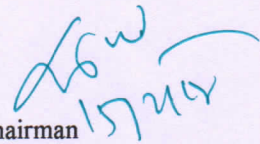
It is further added that under the law (copies attached for reference), the head of institution or designated officer are authorized to fine a person up to Rs. 200/- who used tobacco products in the institute's campus including the canteen.

It is essential that all necessary steps to be taken to implement Section 4 and Section 6 of COTPA. Ensure that the display of specified signage under COTPA is must, even if you don't come across any visible violation in your jurisdiction. Eliminating the violations, complying with the law and making a public place- a **"Smokefree Public Place" or "Tobacco Free Educational Institute"** is a specific responsibility of the concerned Head/In-charge of the public place or educational institution.

It is further to be notified that Municipal Commissioner, Executive Officer, Finance Officer and Health Officer of the Municipality would be the designated officials for making the municipality smoke-free. However, Sanitary Inspectors, Community Organizer/Town Project Officers, OSD/Head Clark and Urban Planner have been entrusted to report violations to the aforesaid officials to take necessary actions against the same. Fortnightly raids by the designated Officials may be made in this regard.

Status of the action may kindly be shared with this municipal authority. We would be happy to extend any technical support, which you may need.

Let's make our Municipality a healthy place for our new generation.


Chairman

Mathabhanga Municipality

Memo No:

Dated:

Copy forwarded for information and taking necessary action to:

1. The District Magistrate, Cooch Behar, PO & Dist. Cooch Behar
2. The Superintendent of Police, Cooch Behar, PO & Dist. Cooch Behar
3. The Sub- Divisional Officer, Mathabhanga Sub-Division, PO & Dist. Cooch Behar
4. The CMOH, Cooch Behar, PO & Dist. Cooch Behar
5. The A. C. M.O.H, Mathabhanga S D Hospital
6. Swi/ Smt.....Councillor, Ward
No.....Mathabhanga Municipality
7. The Executive Director, MANT, 17, Cannel South Road, North Purbachal, Kolkata-700078
8. The Executive Officer, Mathabhanga Municipality
9. The Town Project Officer, Mathabhanga Municipality
10. The Sub- Assistant Engineer, Mathabhanga Municipality(11) The Sanitary Inspector, Mathabhanga Municipality

Chairman
Mathabhanga Municipality